



SELECTION PROCEDURE - 2020/CA/3/FGIII **FOR PRESS OFFICER IN THE EPP GROUP CHAIRMAN'S OFFICE**

The Group of the European People's Party (EPP) in the European Parliament is looking for a bilingual (EN/DE) Press Officer to work in the Chairman's Office as contractual agent (function group III).

The Group of the European People's Party (EPP Group) is the largest political group in the European Parliament. It brings together centre and centre-right pro-European political forces from the Member States of the EU, coming together to advance the goal of a more competitive and democratic Europe, closer to its citizens, and a social market economy.

The vacant position reports directly to the EPP Group's Chairman and to the Head of the Chairman's Office. This position is an opportunity to work in an innovative and stimulating environment, based in a dynamic and multi-cultural workplace.

Employment will be on full-time basis for a period of 6 to 9 months starting from as soon as possible. Basic salary ranges from 2.758 € to 4.520 € depending on the length of previous professional experience. Benefits apply.

Job title: Press Officer in the EPP Group Chairman's Office

Job requirements:

Candidates must be EU nationals and must have:

- a level of education which corresponds to completed university studies of at least three years attested by a diploma in the field of political science, communication or journalism;
- journalistic professional experience related to the duties described below;
- an excellent knowledge of English and of German;
- a knowledge of other EU languages will be considered as a strong asset;
- excellent oral and written communication skills;
- a good knowledge of media relations;
- a good knowledge of the EU and its institutions and policies;
- a good knowledge of the European political landscape;
- working knowledge of Microsoft Office (Word, Excel, Outlook, PowerPoint).

Job Description:

The Press Officer in the Chairman's Office will carry out tasks in the field of communication, including the following functions and duties:

- Identifying political issues, arguments, messages for the Group Chairman's press work;
- Coordination of journalist enquiries and interviews' requests;
- Writing of op-eds, drafting notes, speaking points for press meetings and other documents for the media;
- Preparation and follow-up of press meetings;
- Content focus on European topics and their impact in German as well as international media;
- Close coordination with colleagues in the Chairman's Office and in the EPP Group press service.

The job of Press Officer in the Chairman's Office requires a capacity for teamwork in a multinational environment, the ability to work under pressure and to strict deadlines and flexibility over working hours.

Place of employment: Brussels (Belgium)

Frequent travel outside of the place of employment is required, in particular several days per month to Strasbourg during the plenary session and, when needed, travel away from Brussels/Strasbourg to accompany the Chairman in his press activities.

How to apply:

CV in English or in German in PDF format, together with copies of relevant diplomas and documents proving the professional experience scanned in PDF format as a second single file, **must be sent, accompanied by a motivation**

email to epp-recruitment@europarl.europa.eu mailbox **by 15 April 2020 at the latest**. Please put “**2020/CA/3/FGIII Press Officer**” in the subject of the email.

Equal opportunities

The EPP is an equal-opportunities employer and encourages applications from qualified men and women who fulfil the conditions for admission, excluding all discrimination.

General terms

The EPP Group ensures that applicants' personal data are processed in line with Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, particularly as regards their confidentiality and security and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.