

## **CALL FOR INTEREST**

**Press and Communication Assistant (FG III)**

**Ref. 2025/CA/5/FGIII**

**Deadline for application : 3 October 2025, 12:00 (CET)**

*Be at the heart of Europe's decision-making and help shape how we communicate it to the world*

Join the EPP Group in the European Parliament and contribute to sharing our political priorities with citizens and media across Europe. As the largest and oldest political group in the Parliament, we are committed to driving policies that foster innovation, promote sustainable growth, and safeguard citizens' rights.

We are looking for a **Press and Communication Assistant** to strengthen our European Press Unit within the Press Directorate.

This team is responsible for developing, supervising, and coordinating the Group's communication strategy at European level. In this role, you will support our press advisers in drafting media lines, preparing communication materials, monitoring political debates and media coverage, and ensuring that the EPP Group's messages are effectively delivered in a multilingual and dynamic environment.

This is an excellent opportunity to apply your communication skills and political awareness at the heart of the EU, contributing to the visibility, influence, and impact of the EPP Group across Europe.

### **Why join us?**

- Contribute to shaping the public image and visibility of the largest political group in the European Parliament.
- Be at the forefront of political communication, helping to explain and promote the EPP Group's positions on key European debates.
- Collaborate in a truly multilingual, multicultural and dynamic environment with colleagues from all across the EU.
- Benefit from attractive working conditions, professional development opportunities, and a workplace where diversity and inclusion are actively promoted.

## About the EPP Group

The **Group of the European People's Party (EPP Group)** is the largest and oldest group in the European Parliament. As a centre-right group, the Group is committed to creating a stronger Europe, building on its people and working towards the benefit of all Europeans. It is aiming to reach a more ambitious and a more self-assured Europe where everyone has an equal opportunity to succeed. In its day-to-day business, the Group and its Members can rely on the multinational secretariat providing high quality political, administrative and technical support.

## Department

The Press Directorate ensures the dissemination to the media and the general public of the political priorities of the EPP Group using the most advanced communication techniques.

The Directorate includes a team of press officers and press assistants able to communicate in 24 official EU languages. They are divided in two units, European Press and National press. The European press unit organises the EPP Group communication strategy regarding all the parliamentary activities, while the National press unit handles the media relations with the media of the different Member States.

Among others, the Directorate provides regular "media lines" for the use of MEPs if they face interviews with journalists on the most important parliamentary activities, monitor on a weekly basis the national political situation in the Member States and the activities of the other political groups.

## Job description

As part of the EPP Group's Press Directorate (European Press Unit), the **Press and Communication Assistant** will support the Group's communication activities and help ensure the effective dissemination of its political priorities.

The **Press and Communication Assistant** fulfils a supranational function within the EPP Group Secretariat and carries out, the following functions and duties:

- Assist with the coordination of the EPP Group's communication planning process.
- Draft, edit, and proofread press releases, newsletters, media lines, social media content and other communication materials.
- Monitor European and national media coverage as well as political developments relevant to the Group's work.
- Contribute to internal newsletters and media monitoring reports on Member States and other political groups.
- Support the revision and quality control of the Press Directorate's publications.
- Assist in the organisation and follow-up of meetings with journalists and other external interlocutors.
- Help with the distribution of Group promotional material to Members of the European Parliament.
- Provide assistance to the Head of Unit and the Director when required.
- Carry out any other communication or coordination tasks necessary for the smooth running of the Group.

This position offers an **excellent opportunity** for a highly motivated candidate to **contribute at the heart of European politics** in a stimulating and dynamic environment. The selected candidate will join the EPP Group's **Press Directorate**, supporting the team in delivering clear, accurate, and engaging communication to the media and the wider public

The role requires strong drafting and editing skills, attention to detail, and the ability to summarise complex information into clear messages. Candidates should be able to work independently while collaborating closely within a multicultural team. Flexibility, good judgement, organisational talent, and the ability to manage tasks under pressure are essential.

Excellent communication skills, discretion, and a supportive working style are expected. Proficiency in English is required, and a good knowledge of other EU languages will be considered an asset. Familiarity with EU institutions, the European Parliament's work, and communication or media tools will be highly valued.

The post involves frequent travel, notably to Strasbourg for plenary sessions, as well as occasional external meetings.

## Job requirements

Candidates must have:

- ⇒ a level of post-secondary education attested by a diploma in communication, journalism, or a related field *OR* a level of secondary education attested by a diploma giving access to post-secondary education, and appropriate professional experience of at least three years;
- ⇒ at least 1 year relevant professional experience;
- ⇒ excellent command of English (native-level or advanced proficiency); knowledge of other EU language(s) is an asset;
- ⇒ ability to summarise and distil key insights from complex political and media information;
- ⇒ good organisational skills and ability to manage tasks under time pressure;
- ⇒ collaborative and supportive working style, with a strong sense of discretion and confidentiality.

## Salary & benefits

Successful candidate may be offered a contract agent position (FG III) for a duration of one year, renewable, in line with the Conditions of Employment of Other Servants of the EU ([CEOS](#)).

In addition to the basic salary (from €3.374,39 to €5.529,90 depending on length of experience), you will benefit from:

- ⇒ Comprehensive health insurance (worldwide coverage);
- ⇒ Participation in the EU pension scheme (entitlement after 10 years);
- ⇒ At least 24 days of annual leave;
- ⇒ Allowances (e.g. expatriation, household, dependent child, installation) depending on your situation;
- ⇒ Training and career development opportunities.







## General admission conditions

CANDIDATES MUST FULFIL THE FOLLOWING CONDITIONS (art. 12(2) of the CEOS):

- be a national of one of the Member States of the European Union;
- enjoy their full rights as a citizen (have no criminal record);
- have fulfilled any obligations imposed by the laws concerning military service;
- meet the character requirements for the duties involved.

## HOW TO APPLY

Help us build a stronger, innovative, and forward-looking Europe. Join the EPP Group today!

1.  Read carefully this notice.
2.  Prepare your **supporting documents**. Your applications **must be supported by**:
  - Diplomas (secondary and post-secondary).
  - Proof of professional experience (contracts, attestations, salary slips or equivalent). Traineeships are taken into account. If the documents are not in English, French, or German, an unofficial translation into one of these languages must be provided.
  - For self-employed activity: official documents (tax forms, VAT, invoices, etc.).
  - Proof of language(s) knowledge (certificates or a written explanation if none available).
  - Copy of ID card or passport.
3.  Submit online application in English via EPP Group career website by **3 October 2025, 12:00 (CET)** **with attaching the following**:
  - ⇒ Europass CV (in English)
  - ⇒ Motivation letter (max. 500 words, in English)
  - ⇒ All supporting documents in 1 single PDF (max. 15 MB)
4.  Confirmation – You will receive an acknowledgement email. Check your spam folder if it does not arrive.
  - Urgent queries may be sent by email to: [epp-recruitment@europarl.europa.eu](mailto:epp-recruitment@europarl.europa.eu)
  - NO PHONE CALLS
5.  Selection process
  - Selection Committee assesses only applications which are substantiated with supporting documents
  - Incomplete application = candidate excluded
6.  Interviews & shortlist
  - Eligible candidates included on a reserve list
  - Interview/assessment based on the candidate's profile and the needs of the service

**Link to the online application form:**

**<https://system.erecruiter.pl/FormTemplates/RecruitmentForm.aspx?WebID=c5b80935caa24daa814c62e0bf546e5a>**